

To: Illowa/Illinois Coaches

From: Nancy VanVoltenburg
Illowa Registrar
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Re: Making Changes to Your Roster

Adding a Player or Coach to Your Team:

Print and complete the Add/Release form and obtain signatures (player, parent and coach or club officer). Submit completed form with:

- 1) birth certificate or previous year's member pass; and
- 2) copy of Medical Release/Waiver form.

After your documents have been checked, the Member Pass will be printed and delivered to you with your revised Roster. You will then be responsible for obtaining signature and attaching the picture to the Member Pass, and getting the card laminated before the card is presented for use at your next game.

Removing a Player or Coach from Your Roster:

Print and complete the Add/Release form and obtain signatures (player, parent and coach or club officer). Submit completed form with surrendered member pass. After your documents have been checked, a revised Roster will be issued.