

ADDENDUM BY-LAWS
OF
ILLOWA YOUTH SOCCER LEAGUE (ILLOWA)

A. DUTIES OF OFFICE

a. PRESIDENT

- i. Preside at annual, regular and special meetings.
- ii. Set time and place at meetings as prescribed in the constitution.
- iii. Handle public and parental relations.
- iv. Appoint special officers to meet contingency needs of the organization.

b. VICE PRESIDENT

- i. Preside at annual, regular and special meetings in the absence of the President.
- ii. Oversee maintenance of the Constitution, Bylaws, Addendum Bylaws and Rules of Play of the organization.
- iii. Oversee the grievance process.
 1. Maintain a 3 member Grievance Committee for the review of grievances by member clubs and/or affiliated teams
- iv. Assume the position of the President in the event of a vacancy in the office of the President.

c. TREASURER

- i. Prepare Annual Budget for approval at Annual Meeting.
- ii. Maintain financial records for ILOWA.
- iii. Present financial report at each meeting of ILOWA Directors.
- iv. Make sure all approved bills are paid in a timely manner.

d. SECRETARY

- i. Record minutes all of ILOWA meetings.
- ii. Maintain addresses of all member club and affiliate team representatives.
- iii. Handle correspondence for ILOWA.

e. REGISTRAR

- i. Provide all necessary forms to members to complete registration with ILOWA and IYSA.
- ii. Approve team rosters.
- iii. Maintain records on each player and team.
- iv. Prepare player Identification cards and deliver them to team coach.

B. FEES

- a. REGISTRATION. Registration fees for teams are due by August 1 for the upcoming playing year. Registration fees will be set by the Board of Directors at the summer Regular or Annual meeting.
- b. ASSESSMENTS. Additional fees may be assessed after the budget is approved at the Annual Meeting.

C. ROSTERS

- a. REGISTRATION. Teams will complete and submit league registration forms and proof of age along with current fees to the Registrar for approval.
- b. CHANGES. Once a player has been approved on a team roster, that player may not be approved for any other team roster during the same playing year without approval of the Vice President or designated rules officer.

D. SUSPENSIONS

- a. PLAYERS. Any player issued a "Red Card" before, during or after a match will be suspended for the following league match. Penalty for a second "Red Card" during the same playing year will be determined by a special meeting of the Board of Directors.
- b. COACHES. Any coach ejected before, during or after a match will be suspended for the following league match. Penalty for a second ejection during the same playing year will be determined by a special meeting of the Board of Directors.

E. GRIEVANCES

Any member club in good standing has the right and must feel free to submit a grievance to the Board of Directors.

- a. GAME DAY. A grievance that must be handled immediately, should be handled by the ranking officer or officers at the game site. If the resolution is not satisfactory, the grievance should be submitted in writing to the Board of Directors.
- b. WRITTEN. All details of the grievance shall be submitted to the Vice President.
 - i. Upon receipt the Vice President will convene the Grievance Committee. The Grievance Committee will render a decision and notify all parties. Parties to a grievance may appeal decisions of the Grievance Committee to the President of the League. If the nature of the grievance is sufficient to warrant consideration by the entire Board of Directors, he/she may call a Special Meeting to hear the grievance or schedule the hearing as part of the next regular meeting of the Board of Directors.
- c. DECISION. The decision of the Board of Directors shall be final.

Approved by the Board of Directors on the date specified as attested by the following Officers:

President	_____	_____
Vice President	_____	_____
Treasurer	_____	_____
Secretary	_____	_____
Registrar	_____	_____
Other executive	_____	_____